

# ENCALM

14<sup>th</sup> March 2024

To: K. Manjusha

Subject: Letter of Intent for the position of "Associate-Lounge"

Dear Manjusha,

This is with reference to your application and the subsequent interview you had with us. It gives us immense pleasure to confirm our offer to you for the position of Associate with Encalm Hospitality Pvt. Ltd.

Please report to our office at Level E, Beside Ode Spa, Domestic Departures, SHA, RGI Airport, Shamshabad, 501218, Hyderabad, Telangana on 18<sup>th</sup> March 2024 at 10:00 am.

A formal letter of appointment along with the terms and conditions associated with your position will be issued to you at the time of you assuming your duties.

Please note that this offer of employment is valid for 3 days from the date of issuance unless otherwise extended in writing. This is also subject to a satisfactory medical report from the company doctor and verification of documents at the time of joining.

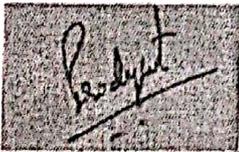
In this position your Cost to Company will be INR 2,16,000 per annum. (18,000 per month)

Should you have any queries, please feel free to contact the undersigned.

Please return a signed duplicate copy of this letter as a token of your acceptance of the offer.

We look forward to welcoming you on board.

For: Encalm Hospitality Pvt. Ltd.



**Prodyut Chatterjee**  
**General Manager - Operations**