

GENERAL ENGLISH

SEMESTER - I

Government College for Women, Srikakulam
English Praxis Course-I Syllabus (w.e.f 2020-21)
A Course in Communication and Soft Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary
- Demonstrate an understating of writing skills
- Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills

I. UNIT: Listening Skills

- i. Importance of Listening
- ii. Types of Listening
- iii. Barriers to Listening
- iv. Effective Listening

II. UNIT: Speaking Skills

- a. Sounds of English: Vowels and Consonants
- b. Word Accent
- c. Intonation

III. UNIT: Grammar

- a) Concord
- b) Modals
- c) Tenses (Present/Past/Future)
- d) Articles
- e) Prepositions
- f) Question Tags
- g) Sentence Transformation (Voice, Reported Speech & Degrees of Comparison)
- h) Error Correction

IV. UNIT: Writing

- i. Punctuation
- ii. Spelling
- iii. Paragraph Writing

V. UNIT: Soft Skills

- a. SWOC
- b. Attitude
- c. Emotional Intelligence
- d. Telephone Etiquette
- e. Interpersonal Skills

GENERAL ENGLISH

SEMESTER - II

Government College for Women, Srikakulam
English Syllabus-Semester-II
English Praxis Course-II (w.e.f 2020-21)
A Course in Reading & Writing Skills

Learning Outcomes

By the end of the course the learner will be able to :

- Use reading skills effectively
- Comprehend different texts
- Interpret different types of texts
- Analyse what is being read
- Build up a repository of active vocabulary
- Use good writing strategies
- Write well for any purpose
- Improve writing skills independently for future needs

I. UNIT

Prose :

1. How to Avoid Foolish Opinions -- Bertrand Russell

Skills (vocabulary):

2. vocabulary: conversion of Words
3. one word substitutes \
4. collocations

II. UNIT

Prose :

1. The Doll's House -- Katherine Mansfield

Poetry :

2. Ode to the West Wind -- P B Shelley

Non-Detailed Text :

3. Florence Nightingale -- Abrar Mohsin

Skills :

4. skimming and scanning

III. UNIT:

Prose:

1.. The Night Train at Deoli -- Ruskin Bond

Poetry :

2. Upagupta -- Rabindranath Tagore

Skills :

3. reading comprehension
4. note making/taking

IV. UNIT

Poetry :

1. Coromandel Fishers--Sarojini Naidu

Skills :

2. expansion of Ideas
3. notices, agenda and minutes

V. UNIT

Non-Detailed Text :

1. An Astrologer's Day -- R K Narayan

Skills :

2. Curriculum vitae and resume
3. letters
4. e-correspondence

GENERAL ENGLISH

SEMESTER - III

GOVERNMENT COLLEGE FOR WOMEN(A),SRIKAKULAM
Department of English
GENERAL ENGLISH
Semester –III, (w.e.f. 2021-22)
Semester-End Examination under CBCS Pattern
SYLLABUS

Module	Topic	Mark s
Module – I Speech Skills	1. Tryst with Destiny Jawaharlal Nehru 2. Greetings 3. Introductions	15
Module – II Speech Interview Skills	1. Yes, We Can Barack Obama 2. A Leader Should Know How to Manage Failure - Dr.A.P.J.Abdul Kalam/ India Knowledge at Wharton 3. Requests	15
Module – III Interview Skills	1. Nelson Mandela's Interview. With Larry King 2. Asking and Giving Information 3. Agreeing and Disagreeing	15
Module – IV Interview Skills	1. JRD Tata's Interview With T.N.Ninan 2. Dialogue Building 3. Giving Instructions/Directions	15
Module – V Speech Skills	1. You've Got to Find What You Love -Steve Jobs 2. Debates 3. Descriptions 4. Role Play	15
(Internals: 25)		75