

GENERAL ENGLISH
SEMESTER I
A COURSE IN COMMUNICATION
AND SOFT SKILLS
4 Hours/Week
Credits: 3

GOVT. COLLEGE FOR WOMEN (A) SRIKAKULAM
DEPARTMENT OF ENGLISH
B.A./B.Com./B.Sc. GENERAL ENGLISH
Semester–I (w.e.f. 2023-24)
A COURSE IN COMMUNICATION & SOFT SKILLS
Semester-End Examination under CBCS Pattern
SYLLABUS

Objectives and Outcomes

By the end of the course the learner will be able to:

1. Understand the importance of listening and practice effective listening.
2. Identify various sounds of English and pronounce words and sentences accurately.
3. Use grammar effectively for accuracy in writing and speaking.
4. To develop students' ability to speak fluently and interactively.
5. Acquire the ability to use Soft Skills in professional and daily life.

	TOPIC	MARKS
UNIT – I Listening Skills	a. Importance of Listening b. Types of Listening c. Barriers to Listening d. Effective Listening	12
UNIT – II Phonetics	a. Sounds of English: Vowels and Consonants b. Syllable c. Word Stress d. Intonation	12
UNIT – III Grammar	a. Concord b. Articles c. Prepositions d. Tenses e. Question Tags	12
UNIT – IV Speaking Skills	a. Greetings and Introduction b. Asking & Giving Information c. You Have Got Find What You Love by Steve Jobs d. Agreeing & Disagreeing e. A Leader Should Know How to Manage Failure by Dr AP. J. Abdul Kalam	12
UNIT – V Soft Skills	a. SWOC b. Attitude c. Emotional Intelligence d. Netiquette e. Interpersonal Skills	12
		60

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DEPARTMENT OF ENGLISH
B.A./B.Com./B.Sc. GENERAL ENGLISH, Semester-I (w.e.f. 2023-24)
A COURSE IN COMMUNICATION & SOFT SKILLS
Semester-End Examination under CBCS Pattern

Duration: 3h

Total marks: 60

Part - A

I. Answering any ALL of the following questions:

5×8 = 40 marks

1. a) Write about various listening types in detail.

Or

- b) Explain the strategies for effective listening.

2. a) Read the following transcriptions and write the spellings of the words:

- i. /dʒɔɪn/
- ii. /tʃɑːdʒ/
- iii. /əd'ventʃə/
- iv. /'sɪstə/
- v. /nə'lɪdʒ/
- vi. /θɪŋk/
- vii. /brʌʃ/
- viii. /æŋɡri/

(Or)

- b) Explain different types of intonation with suitable examples.

3. a) Fill in the blanks with the most suitable options given in the brackets.

- i. The teacher along with the students _____ (is/are) going to a science exhibition.
- ii. My spectacles _____ (are/is) in my bag.
- iii. He is _____ (a/an) university student.
- iv. _____ (a/the/no article) water is very essential for living.
- v. The boy swims _____ (from/across/under) the river to go to school.
- vi. He is senior _____ (to/than/of) me.
- vii. Summer _____ (starts/start/started) from the month of March every year.
- viii. She doesn't know French, _____? (Question tag)

(Or)

- b) Fill in the blanks with the most suitable options given in the brackets.

- i. One of my friends _____ (play/plays) cricket very well.
- ii. Measles _____ (is/are) a viral disease.
- iii. Radhika wants to become _____ (a/an/the) engineer.
- iv. He cut the fruit _____ (between/with) a knife.
- v. Divya _____ (expect/expected) a phone call from her friend on her birthday yesterday.
- vi. I _____ (will prepare/had prepared) for exams from tomorrow.
- vii. Raj hasn't arrived, _____? (Question tag)
- viii. He works in a factory, _____? (Question tag)

4. a) What is the main message of Steve Jobs commencement speech You've Got to Find What to Love?

(Or)

- b) Write a conversation between two friends debating on the topic 'women can't hold a job after marriage.'

5. a) What is Netiquette? Write some of the rules of netiquette.

(Or)

- b) What are Interpersonal Skills and why are they important? How can we acquire interpersonal skills?

Part B

II. Answering any Five of the following questions:

5×4 = 20 marks

6. What are the barriers of effective listening?
7. Write the importance of listening skills.
8. Write the rules of marking word accent in polysyllabic words.
9. Mark the syllables in the following words:
 - a. Beyond
 - b. Examination
 - c. Yesterday
 - d. Alterability
10. Choose the correct answers from the following options:
 - i. Neither Sandhya nor I _____ interested to watch the movie.
a) is b) are c) has d) none of the above
 - ii. Ravi is _____ honest boy.
a) a b) an c) the d) no article
 - iii. I _____ (play) a tennis tournament now.
a) had play b) will playing c) am playing d) is playing
 - iv. Distribute chocolates _____ your friends.
a) with b) through c) between d) among
11. Choose the correct answers from the following options:
 - i. Children _____ to eat ice cream.
a) like b) likes c) liked d) liking
 - ii. _____ English is the largest spoken foreign language in the world.
a) A b) An c) The d) No article
 - iii. Devi _____ to be a computer engineer.
a) will aspire b) aspire c) aspires d) had aspire
 - iv. Lilies are mostly in white color, _____?
a) are they b) aren't they c) are them d) isn't they
12. Write in brief Dr. Kalam's advice on how a leader should manage failures?
13. Write a conversation imagining you have met your lecturer in a supermarket while you are with your parents. Greet your lecturer and introduce your parents and lecturer to each other.
14. What is SWOC analysis? What are the advantages of SWOC analysis?
15. Define emotional intelligence. How to develop one's emotional intelligence.

GENERAL ENGLISH

SEMESTER II

**A COURSE IN READING AND WRITING
SKILLS**

4 Hours/Week

Credits: 3

GOVT. COLLEGE FOR WOMEN (A) SRIKAKULAM
DEPARTMENT OF ENGLISH
B.A./B.Com./B.Sc. GENERAL ENGLISH, Semester –II (w.e.f. 2023-24)
A COURSE IN READING & WRITING SKILLS
Semester-End Examination under CBCS Pattern
SYLLABUS

Objectives & Outcomes

By the end of the course the learner will be able to:

1. Use reading skills for effective comprehension.
2. Build up a repository of active vocabulary.
3. Learn English language skills through literature.
4. Own writing strategies in academic skills.
5. Enhance communicative competence through Reading and Writing skills acquired.

	TOPIC	MARKS
UNIT – I	1. Ulysses by Alfred Lord Tennyson 2. Vocabulary: Conversion of Words 3. One Word Substitutes 4. Homonyms, Homophones, Homographs	12
UNIT – II	1. The Best Investment I Ever Made by A. J. Cronin 2. Florence Nightingale by Abrar Mohsin Skimming and Scanning	12
UNIT – III	1. The Night Train at Deoli by Ruskin Bond 2. Stopping by Woods on a Snowy Evening by Robert Frost 3. Reading Comprehension (Top Down, Bottom Up and Schema Theory) Note Making/Taking	12
UNIT – IV	f. Night of the Scorpion by Nissim Ezekiel g. Expansion of Ideas h. Notices, Agendas and Minutes	12
UNIT – V	f. Half A Rupee Worth by R. K. Narayan g. Curriculum Vitae and Resume h. Letters i. E-Correspondence	12
		60

GOVT. COLLEGE FOR WOMEN (A) SRIKAKULAM
DEPARTMENT OF ENGLISH
B.A./B.Com./B.Sc. GENERAL ENGLISH
Semester –II (w.e.f. 2023-24)
A COURSE IN READING & WRITING SKILLS
Semester-End Examination under CBCS Pattern
Model Question Paper

Time: 3h

Max. Marks: 60

PART-A

I. Answer ALL of the following questions:

5 x 8=40

1. a) What is the quest of Ulysses in the poem *Ulysses*.
(Or)
b) Write some of the methods through which words can be converted from one part of speech to another with examples.
2. a) What was the best investment made by the narrator in *The Best Investment I Ever Made*?
(Or)
b) Why is Florence Nightingale called 'Lady with the Lamp'?
3. a) Bring out the romanticism as revealed in the story *The Night train at Deoli*?
(Or)
b) What is the central theme of Robert Frost's *Stopping by Woods on a Snowy Evening*?
4. a) How was the mother bitten by the scorpion and what happened next in the poem *Night of the Scorpion*?
(Or)
b) Write a notice with agenda for an inter-college cultural fest which is to take place in your college.
5. a) How does R. K. Narayan's short story *Half a Rupee Worth* teach a lesson that 'greed leads to failure'?
(Or)
b) Prepare a resume along with cover letter for the post of a teacher.

PART-B

II. Answer any FIVE questions of the following:

5x4=20

1. Match the following:

i) A person who compiles dictionary	a) Omnipresent
ii) A person who knows everything	b) Philanthropist
iii) One who loves mankind	c) Ornithology
iv) Study of birds	d) Lexicographer
7. Fill in the blanks with correct words:
 - a. One has to walk _____ foot inside temple. (bare/bear)

- b. Writing a _____ is a good hobby. (diary/dairy)
- c. The _____ of the college is very strict. (Principal/principle)
- d. _____ house is towards left. (there/their)
- 8. What are the major differences between skimming and scanning?
- 9. Expand the proverb 'Rome was not built in a day' in about 50 words.
- 10. Write the importance of minutes of the meeting.
- 11. Write a letter to the principal asking for permission for a college tour.
- 12. Write an email to your lecturer requesting to send notes for an exam.

14. Read the following paragraph and answer the questions given below:

Philosophy of Education is a label applied to the study of the purpose, process, nature and ideals of education. It can be considered a branch of both philosophy and education. Education can be defined as the teaching and learning of specific skills, and the imparting of knowledge, judgment and wisdom, and is something broader than the societal institution of education we often speak of.

Many educationalists consider it a weak and woolly field, too far removed from the practical applications of the real world to be useful. But philosophers dating back to Plato and the Ancient Greeks have given the area much thought and emphasis, and there is little doubt that their work has helped shape the practice of education over the millennia.

Plato is the earliest important educational thinker, and education is an essential element in "The Republic" (his most important work on philosophy and political theory, written around 360 B.C.). In it, he advocates some rather extreme methods: removing children from their mothers' care and raising them as wards of the state, and differentiating children suitable to the various castes, the highest receiving the most education, so that they could act as guardians of the city and care for the less able. He believed that education should be holistic, including facts, skills, physical discipline, music and art. Plato believed that talent and intelligence is not distributed genetically and thus is to be found in children born to all classes, although his proposed system of selective public education for an educated minority of the population does not really follow a democratic model.

- a. What is the purpose of philosophy of education?
- b. Why do educationists consider philosophy a 'weak and woolly' field?
- c. Whose work is "The Republic"?
- d. What is holistic education?

15. Write a short note on the following paragraph:

AI utilizes big-data analytics which enables visualization of case data. It also allows for creation of a map of the cases which were cited in previous cases and their resulting verdicts, as per the website towards Data Science. The probability of a positive outcome of a case can be predicted by leveraging predictive analytics with machine learning. This is advantageous to firms as they can determine the return on investment in litigation and whether an agreement or arbitration should be considered.

SEMESTER III

**ENGLISH PROFICIENCY FOR
CAREER DEVELOPMENT I**

SKILL PRO – I

No. of Classes: 03

Credits: NIL

GOVT. COLLEGE FOR WOMEN (A) SRIKAKULAM
DEPARTMENT OF ENGLISH
B.A./B.Com./B.Sc. ENGLISH PROFICIENCY FOR CAREER DEVELOPMENT I
Semester –III (w.e.f. 2023-24)
SKILL PRO - I
Semester-End Examination under CBCS Pattern
SYLLABUS

Unit	Topic	Listening	Speaking	Reading	Writing	Grammar
1.	Describing Self, Others Places Hobbies, interests, Objects Process	1. Listening for specific information 2. Listening for details	Using language exponents to describe self, hobbies, interests, others; places, objects, and processes Modality: Pair/Group work	1.Read texts that describe places, objects/processes 2. Identify the main idea and supporting details; 3. Infer vocabulary	Write a description of a person, a place, an object, and a process Write descriptive essays	Adjectives relative clauses prepositions passives declaratives
2	Sharing Information Opinion Ideas	1. Listening for specific information 2. Listening for details	1.Using language exponents to provide information express one's opinion share ideas Modality: Pair/Group work	1.Reading information booklet and brochure 2.Read an article and understand the writer's stand, ideas expressed by the writer	1.Prepare a notice giving details/information 2.Write a short article responding to an issue 3. Write a letter giving information, letter to the editor of a newspaper	different ways of expressing one's opinion- phrases like 'I would say that...' 'I guess that...' 'I bet that...' 'I assume that...' 'My impression is that...' 'I am sure that...' Sequencing of information - use of appropriate linkers

3.	Seeking Information Clarification Opinion Permission advice	1.Listening for specific information 2.Listening for details Inferencing	Using language exponents to i. asking for information ii. request for clarification iii. seek one's opinion iv. ask someone's advice, permission	Read short texts (dialogues in different contexts/situations)	1.Write short notes, 2. letters of permission, 3. letters of request, 4. answering queries, 5.giving advice, 6.writing messages	Interrogatives Direct and indirect questions Modals The language of requests-appropriate vocabulary
4.	Responding Agreement Disagreement Acceptance Denial Declining	1.Listening for specific information 2.Listening for details 3.Inferencing	Using language exponents to completely agree partially agree disagree partially disagree accept the other person's views/ideas/opinions decline politely what the other person says/expresses	1.Read short texts 2.dialogues, 3.letters of acceptance, 4.letters declining invitations	Write 1.letters, 2. notes, 3.messages 4.expressing agreement, 5 expressing disagreement	Connectors , Negation, Describing causal relationships Conditionals
5.	Discussing Issues Events Experiences Developments	Listen to a group discussion and identify main ideas supporting details Infer messages not explicitly stated	Using language exponents to i. initiating a discussion ii. take turns iii. Interrupt politely iv. arrive at consensus v. concluding	1. Read short texts 2. newspaper articles, narratives	1. Write paragraphs discussing issues of social relevance events, developments and experiences 2.Write analytical argumentative essays on current topics	Reporting about past Predicting the future